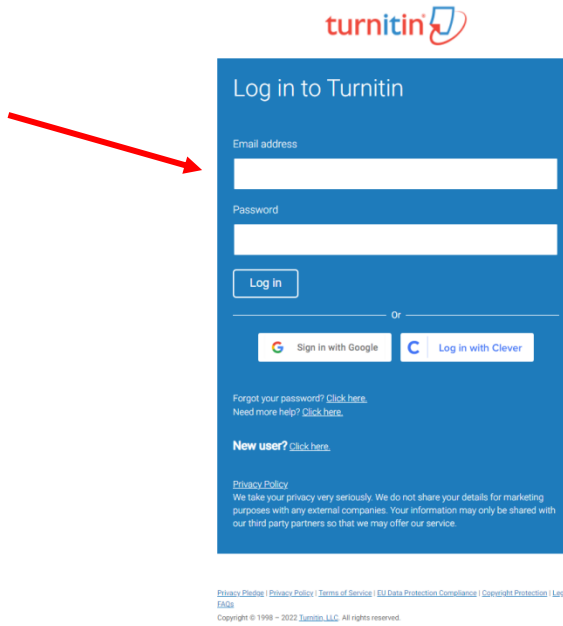


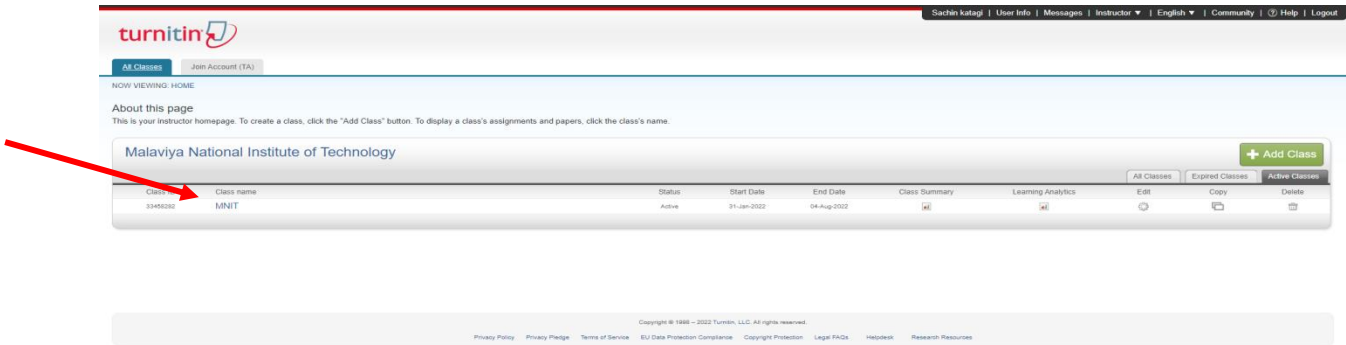
Manual for avoiding the addition of Research Articles, M.Tech Dissertations and PhD Theses to Turnitin Repository

1) Kindly Login by using your credentials



The image shows the Turnitin login interface. At the top is the Turnitin logo. Below it is a blue box titled "Log in to Turnitin". Inside this box, there are two input fields: "Email address" and "Password". Below these fields is a "Log in" button. Underneath the "Log in" button, there is an "Or" separator and two buttons: "Sign in with Google" and "Log in with Clever". Below these buttons, there are links for "Forgot your password? Click here." and "Need more help? Click here.". At the bottom of the blue box, there is a "New user? click here." link and a "Privacy Policy" link. Below the blue box, there is a footer with links for "Privacy Pledge", "Privacy Policy", "Terms of Service", "EU Data Protection Compliance", "Copyright Protection", and "Legal SIDs". At the very bottom, there is a copyright notice: "Copyright © 1998 – 2022 Turnitin, LLC. All rights reserved."

2) Select the Class:



The image shows the Turnitin instructor homepage. At the top, there is a navigation bar with the Turnitin logo and user information: "Sachin katagi | User Info | Messages | Instructor | English | Community | Help | Logout". Below the navigation bar, there are two tabs: "All Classes" (selected) and "Join Account (TA)". The main content area is titled "NOW VIEWING: HOME" and "About this page". Below this, there is a search bar containing "Malaviya National Institute of Technology" and an "Add Class" button. Below the search bar, there is a table with the following columns: "Class ID", "Class name", "Status", "Start Date", "End Date", "Class Summary", "Learning Analytics", "Edit", "Copy", and "Delete". The table contains one row with the following data: "3449282", "MNIT", "Active", "31-Jan-2022", "04-Aug-2022", "[X]", "[X]", "[X]", "[X]", and "[X]". At the bottom of the page, there is a footer with links for "Privacy Policy", "Privacy Pledge", "Terms of Service", "EU Data Protection Compliance", "Copyright Protection", "Legal FAQs", "Helpdesk", and "Research Resources". At the very bottom, there is a copyright notice: "Copyright © 1998 – 2022 Turnitin, LLC. All rights reserved."

3) Click on More Actions:

The screenshot shows the Turnitin instructor interface. At the top, there is a navigation bar with the Turnitin logo and user information: Sachin Katagi | User Info | Messages | Instructor | English | Community | Help | Logout. Below this is a secondary navigation bar with tabs: Assignments, Students, Grade Book, Libraries, Calendar, Discussion, and Preferences. The main content area is titled 'NOW VIEWING: HOME > MNIT' and includes a section 'About this page' with instructions. A table lists assignments for 'MNIT' and 'Sachin'. A red arrow points to the 'More actions' dropdown menu for the first 'MNIT' assignment.

	START	DUE	POST	STATUS	ACTIONS
MNIT					
PAPER	31-Jan-2022 11:59PM	07-Feb-2022 11:59PM	08-Feb-2022 07:00AM	2 / 0 submitted	View More actions
Sachin					
PAPER	07-Feb-2022 12:59PM	14-Feb-2022 23:59PM	15-Feb-2022 07:00AM	0 / 0 submitted	View More actions

4) Click on Edit Settings:

This screenshot is identical to the one above, but the 'More actions' dropdown menu for the first 'MNIT' assignment is open. A red arrow points to the 'Edit settings' option within the dropdown menu. Other options visible are 'View', 'Submit', and 'Delete assignment'.

	START	DUE	POST	STATUS	ACTIONS
MNIT					
PAPER	31-Jan-2022 11:59PM	07-Feb-2022 11:59PM	08-Feb-2022 07:00AM	2 / 0 submitted	View More actions Edit settings Submit Delete assignment
Sachin					
PAPER	07-Feb-2022 12:59PM	14-Feb-2022 23:59PM	15-Feb-2022 07:00AM	0 / 0 submitted	View More actions

5) Select optional Settings:

The screenshot shows the Turnitin interface for updating an assignment. At the top, there is a navigation bar with the Turnitin logo and user information. Below this is a menu with options like 'Assignments', 'Students', 'Grade Book', 'Libraries', 'Calendar', 'Discussion', and 'Preferences'. The main content area is titled 'Update Paper Assignment' and contains several input fields and options:

- Assignment title:** A text box containing 'MNT'.
- Point value:** A text box containing '0'.
- File type options:** Two radio buttons: 'Allow only file types that Turnitin can check for similarity' (selected) and 'Allow any file type'.
- Optional settings:** A button with a plus sign and the text 'Optional settings', which is highlighted by a red arrow.
- Submit:** A blue button at the bottom.
- Start date:** A date picker set to '31-Jan-2022'.
- Due date:** A date picker set to '07-Feb-2022'.
- Post date:** A date picker set to '08-Feb-2022'.

At the bottom of the page, there is a footer with copyright information and links to 'Privacy Policy', 'Privacy Pledge', 'Terms of Service', 'EU Data Protection Compliance', 'Copyright Protection', 'Legal FAQs', 'Helpdesk', and 'Research Resources'.

6) Select the No Repository Option:

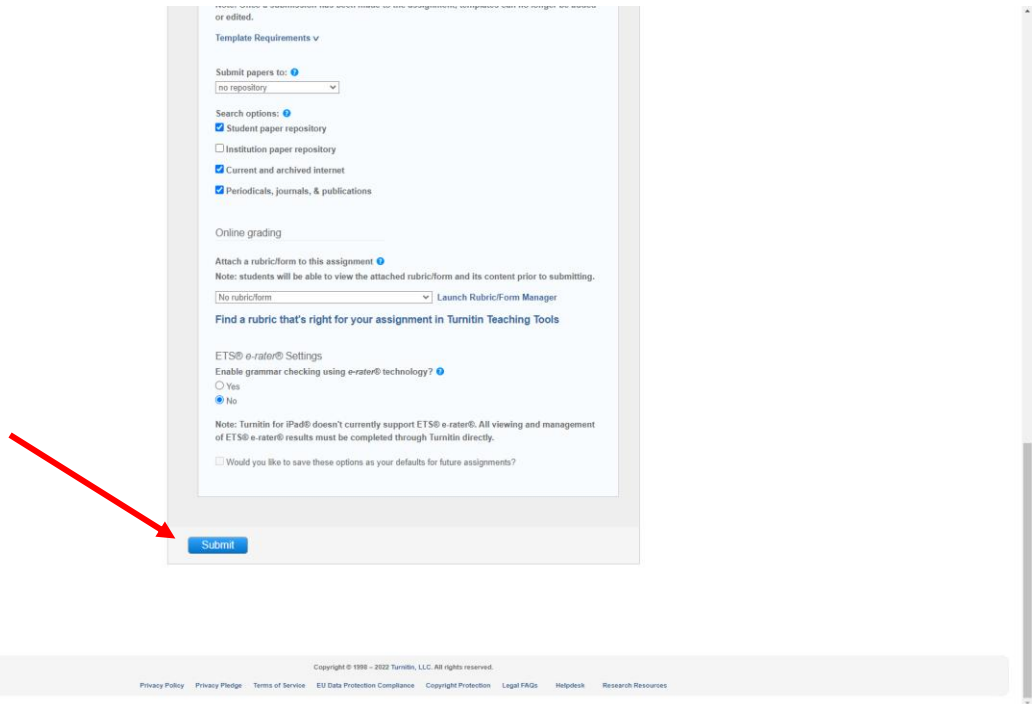
The screenshot shows a dropdown menu for 'Submit papers to:'. The menu is open, showing several options:

- no repository:** This option is selected and highlighted by a red arrow.
- Student paper repository:** A checkbox that is checked.
- Institution paper repository:** A checkbox that is unchecked.
- Current and archived internet:** A checkbox that is checked.
- Periodicals, journals, & publications:** A checkbox that is checked.

Below the dropdown menu, there are several other settings:

- Allow students to see Similarity Reports?:** Radio buttons for 'Yes' and 'No' (selected).
- Enable Translated Matching? (Beta):** Radio buttons for 'Yes' and 'No' (selected).
- Exclude assignment template:** Buttons for 'Upload Template' and 'Create Custom Template'.
- Template Requirements:** A dropdown menu.
- Attach a rubric form to this assignment:** A dropdown menu set to 'No rubric/form' and a 'Launch RubricForm Manager' button.
- Find a rubric that's right for your assignment in Turnitin Teaching Tools:** A link.
- ETS® e-rater® Settings:** Radio buttons for 'Yes' and 'No' (selected).
- Would you like to save these options as your defaults for future assignments?:** A checkbox that is unchecked.

7) Select Final Submit:



or edited.

Template Requirements v

Submit papers to: [?](#)
no repository

Search options: [?](#)

- Student paper repository
- Institution paper repository
- Current and archived internet
- Periodicals, journals, & publications

Online grading

Attach a rubric/form to this assignment [?](#)
Note: students will be able to view the attached rubric/form and its content prior to submitting.

No rubric/form [Launch Rubric/Form Manager](#)

Find a rubric that's right for your assignment in Turnitin Teaching Tools

ETS® *i-rater*® Settings
Enable grammar checking using *e-rater*® technology? [?](#)

- Yes
- No

Note: Turnitin for iPad® doesn't currently support ETS® *e-rater*®. All viewing and management of ETS® *e-rater*® results must be completed through Turnitin directly.

Would you like to save these options as your defaults for future assignments?

[Submit](#)

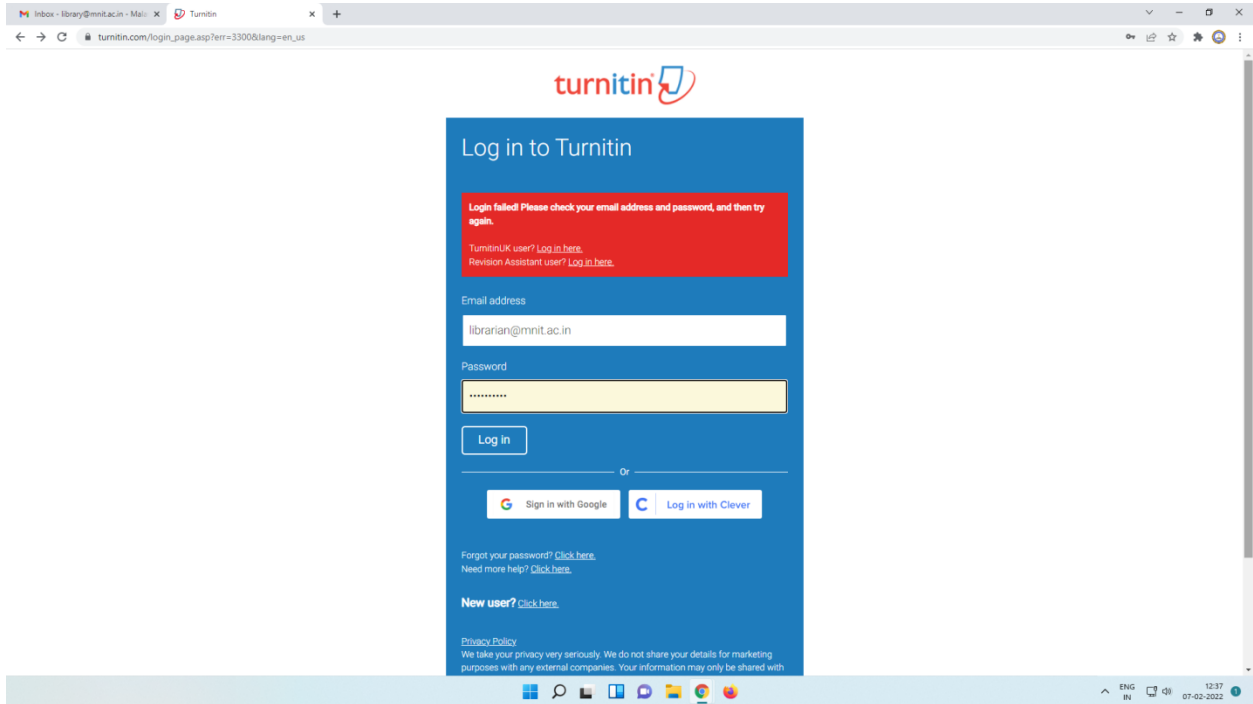
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[Privacy Policy](#) [Privacy Pledge](#) [Terms of Service](#) [EU Data Protection Compliance](#) [Copyright Protection](#) [Legal FAQs](#) [Helpdesk](#) [Research Resources](#)

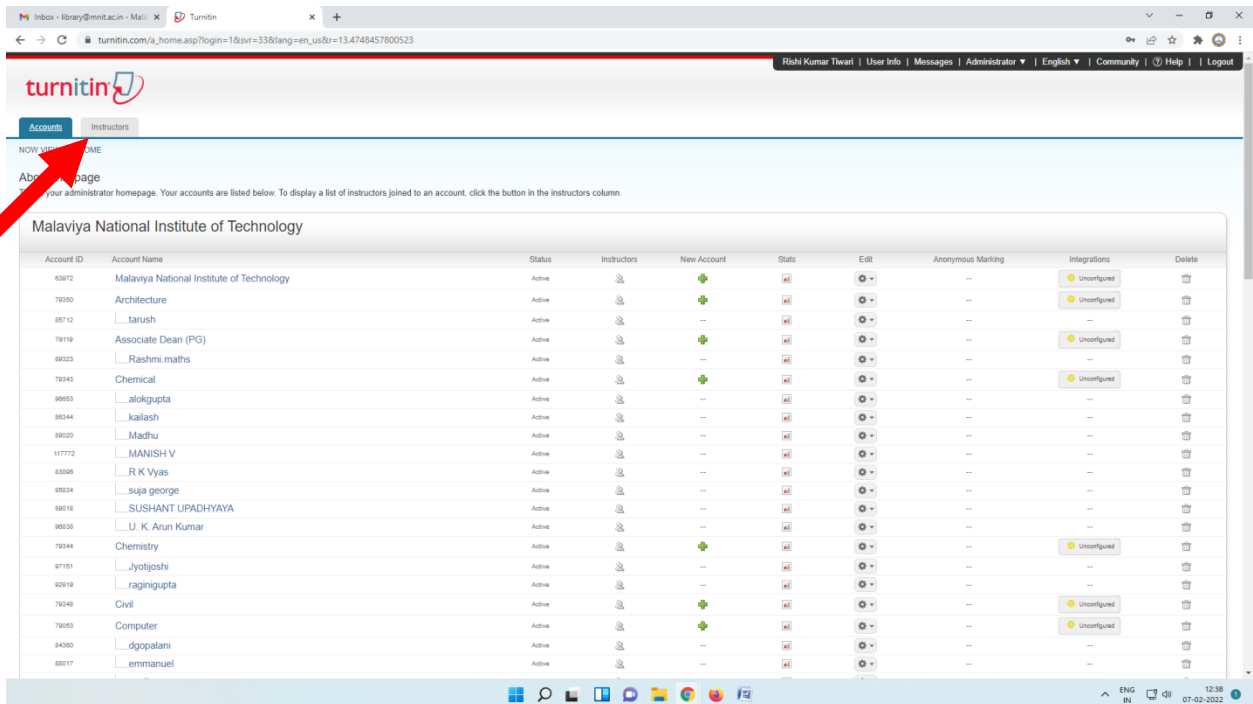
In case if you have multiple classes, then select the “No Repository” option for all the classes.

Manual for Creating Turnitin Instructor Account

1) Login by using administrator account



2) Select Instructors:



3) Click on Add Instructors:

The screenshot shows the Turnitin 'Instructors' page for Malaviya National Institute of Technology. At the top right, there are navigation buttons: 'Stats', 'Email All', 'Upload List', and 'Add Instructor'. A red arrow points to the 'Add Instructor' button. Below the buttons is a table listing existing instructors with columns for 'Joined', 'Instructor name', 'User ID', 'Email', 'Drop', 'Class', 'Class ID', and 'Status'. The table contains several rows of instructor data, including names like 'ABCD ABCD', 'Madhu Agarwal', and 'Ritu Agarwal'.

4) Fill the required Credentials:

The screenshot shows the 'Add Instructor' form in the Turnitin interface. The form has a title 'Add Instructor' and a 'Submit' button. A red arrow points to the 'Last name' input field. The form includes the following fields: 'First name', 'Last name', and 'Full (or) complete name'. Below the form, there is a footer with copyright information and various links like 'Privacy Policy', 'Privacy Pledge', 'Terms of Service', etc.

5) Users will receive an email:

First they have to fill the First, last name and email ID

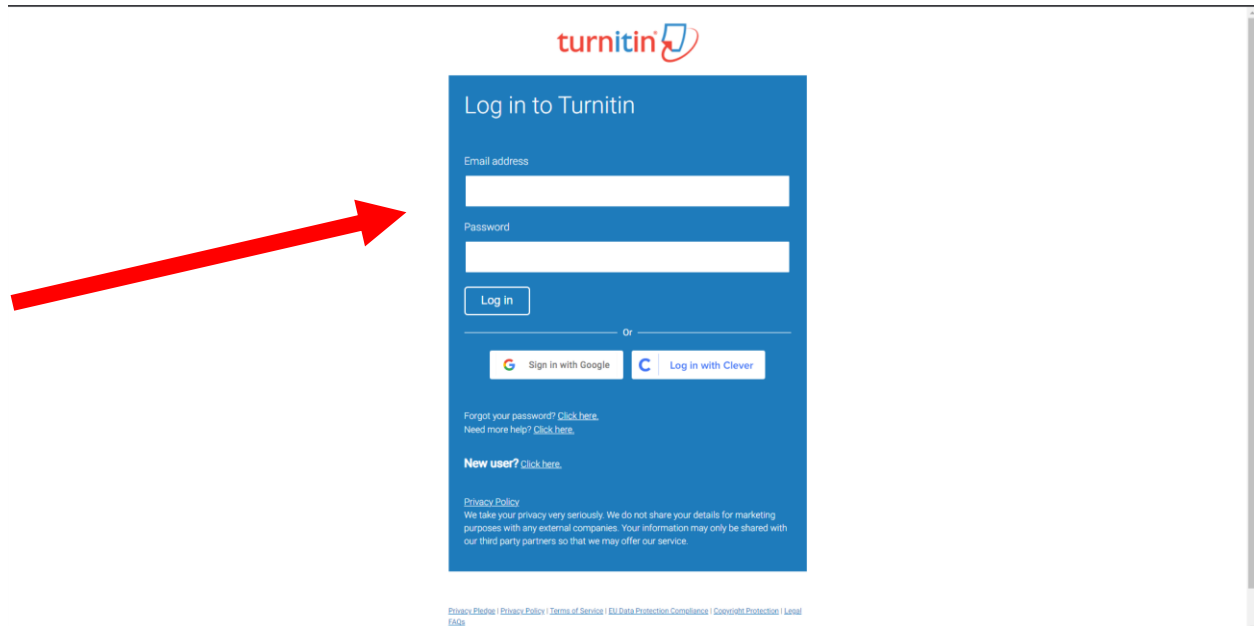
Password

Security Question

Conformation Mail

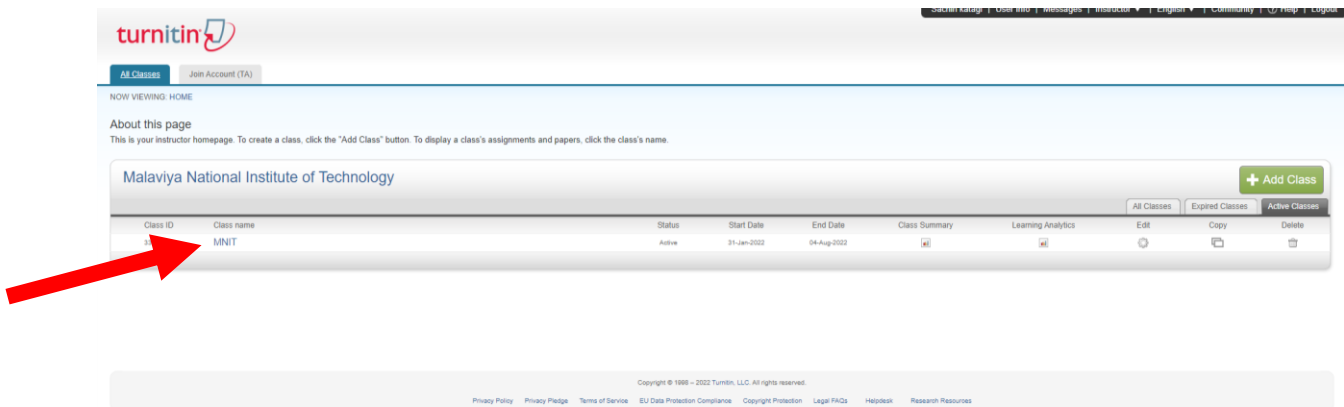
Manual for Providing Turnitin Access to Research Scholars

1) Kindly Login by using your credentials



The screenshot shows the Turnitin login interface. At the top center is the Turnitin logo. Below it is a blue box titled "Log in to Turnitin". Inside this box, there are two input fields: "Email address" and "Password". Below these fields is a "Log in" button. Underneath the "Log in" button, there is a horizontal line with the word "Or" in the center. Below this line are two buttons: "Sign in with Google" and "Log in with Clever". Below these buttons, there are three links: "Forgot your password? Click here.", "Need more help? Click here.", and "New user? Click here.". At the bottom of the blue box, there is a "Privacy Policy" link and a paragraph of text: "We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service." Below the blue box, there are several small links: "Privacy Policy", "Terms of Service", "EU Data Protection Compliance", "Copyright Protection", and "Legal Notice".

2) Select Class



The screenshot shows the Turnitin instructor homepage. At the top left is the Turnitin logo. Below it are two buttons: "All Classes" and "Join Account (TA)". Below these buttons, it says "NOW VIEWING: HOME". Underneath, there is a section titled "About this page" with the text: "This is your instructor homepage. To create a class, click the 'Add Class' button. To display a class's assignments and papers, click the class's name." Below this is a header for "Malaviya National Institute of Technology" with an "Add Class" button. Below the header is a table with the following columns: "Class ID", "Class name", "Status", "Start Date", "End Date", "Class Summary", "Learning Analytics", "Edit", "Copy", and "Delete". The table contains one row with the class name "MNIT". A red arrow points to the "MNIT" class name. Below the table, there is a footer with copyright information: "Copyright © 1998 - 2022 Turnitin, LLC. All rights reserved." and several links: "Privacy Policy", "Privacy Page", "Terms of Service", "EU Data Protection Compliance", "Copyright Protection", "Legal FAQs", "Helpdesk", and "Research Resources".

Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
	MNIT	Active	31-Jan-2022	04-Aug-2022					

3) After selecting the class, this window will open

turnitin

Assignments Students Grade Book Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > MNIT

About this page
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

MNIT CLASS HOMEPAGE | QUICKMARK BREAKDOWN

+ Add Assignment

	START	DUE	POST	STATUS	ACTIONS
MNIT					
PAPER	31-Jan-2022 11:00PM	07-Feb-2022 11:00PM	08-Feb-2022 07:00AM	0 / 0 Submitted	View More actions

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Privacy Policy Privacy Pledge Terms of Service EU Data Protection Compliance Copyright Protection Legal FAQs Helpdesk Research Resources

4) Click on Students:

turnitin

Assignments **Students** Grade Book Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > MNIT

About this page
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

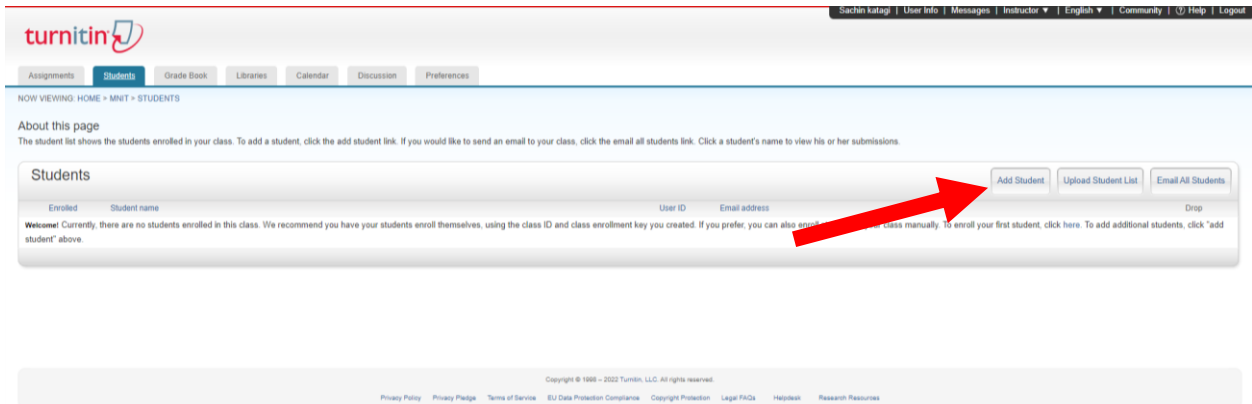
MNIT CLASS HOMEPAGE | QUICKMARK BREAKDOWN

+ Add Assignment

	START	DUE	POST	STATUS	ACTIONS
MNIT					
PAPER	31-Jan-2022 11:00PM	07-Feb-2022 11:00PM	08-Feb-2022 07:00AM	0 / 0 Submitted	View More actions

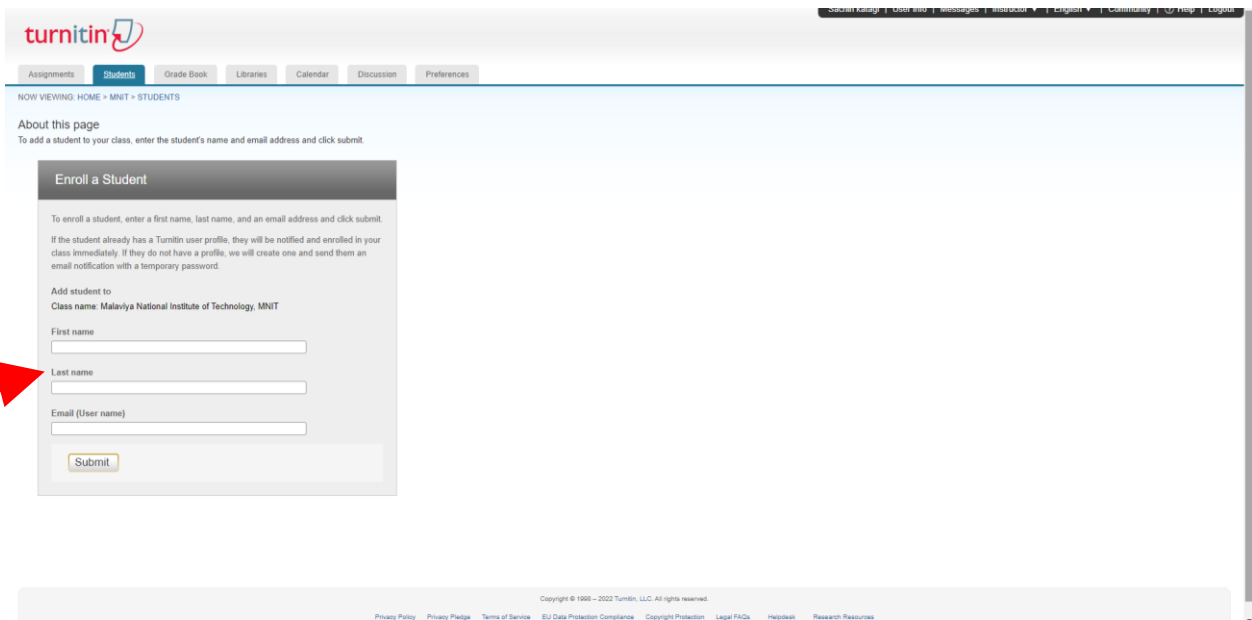
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Privacy Policy Privacy Pledge Terms of Service EU Data Protection Compliance Copyright Protection Legal FAQs Helpdesk Research Resources

5) Click on Add Student



The screenshot shows the Turnitin interface for a user named Sachin Katagi. The top navigation bar includes links for User Info, Messages, Instructor, English, Community, Help, and Logout. Below the navigation bar, there are tabs for Assignments, Students (selected), Grade Book, Libraries, Calendar, Discussion, and Preferences. The main content area is titled 'NOW VIEWING: HOME > MNIT > STUDENTS'. Underneath, there is an 'About this page' section with instructions: 'The student list shows the students enrolled in your class. To add a student, click the add student link. If you would like to send an email to your class, click the email all students link. Click a student's name to view his or her submissions.' Below this is a 'Students' table with columns for Enrolled, Student name, User ID, Email address, and Drop. A red arrow points to the 'Add Student' button located above the table. At the bottom of the page, there is a footer with copyright information and various policy links.

6) Fill the credentials of student



The screenshot shows the Turnitin interface for a user named Sachin Katagi. The top navigation bar includes links for User Info, Messages, Instructor, English, Community, Help, and Logout. Below the navigation bar, there are tabs for Assignments, Students (selected), Grade Book, Libraries, Calendar, Discussion, and Preferences. The main content area is titled 'NOW VIEWING: HOME > MNIT > STUDENTS'. Underneath, there is an 'About this page' section with instructions: 'To add a student to your class, enter the student's name and email address and click submit.' Below this is a form titled 'Enroll a Student'. The form contains the following text: 'To enroll a student, enter a first name, last name, and an email address and click submit. If the student already has a Turnitin user profile, they will be notified and enrolled in your class immediately. If they do not have a profile, we will create one and send them an email notification with a temporary password.' Below this text, there is a section 'Add student to' with 'Class name: Malaviya National Institute of Technology, MNIT'. The form has three input fields: 'First name', 'Last name', and 'Email (User name)'. A red arrow points to the 'First name' input field. At the bottom of the form is a 'Submit' button. At the bottom of the page, there is a footer with copyright information and various policy links.

7) Student will receive a confirmation email and he needs to activate his account by filling the required credentials